CITY OF AZUSA
invites applications for the position of:

Police Officer Trainee

**SALARY:** $4,976.57 - $5,988.42 Monthly

**OPENING DATE:** 05/16/16

**CLOSING DATE:** 06/09/16 05:30 PM

**THE POSITION:**
May apply on line via this website or at [https://azusapd.org/employment](https://azusapd.org/employment).

Under general supervision, attends a prescribed law enforcement academy training program for newly hired officers; performs related duties as required.

**CLASS CHARACTERISTICS**
This class is reserved for individuals hired as Police Officers who are attending the required basic police officer academy training program. Upon successful completion of the required training, employees may be promoted to Police Officer on a probationary basis. A Police Officer Trainee who fails to successfully complete an academy in which she/he was enrolled will be terminated.

**ESSENTIAL FUNCTIONS:**
These functions may not be present in all positions in this class. When a position is to be filled, the essential functions will be noted in the announcement of position availability.

Participates in and completes a prescribed law enforcement officer training program for entry level officers.

**QUALIFICATION GUIDELINES:**

**Education and/or Experience**
Must be a high school graduate, or pass the General Education Development Test indicating high school graduation level, or pass the California High School Proficiency Examination, supplemented by 15 semester units of college level course work, or have attained a two-year or four-year degree from an accredited college or university. **CANDIDATES WITHOUT AN AA OR BA DEGREE, MUST SUBMIT TRANSCRIPTS VERIFYING 15 SEMESTER UNITS OF RELEVANT COLLEGE LEVEL COURSEWORK. TRANSCRIPTS MUST BE ATTACHED AND SUBMITTED WITH YOUR APPLICATION. UNOFFICIAL TRANSCRIPTS ARE ACCEPTABLE.**

**Knowledge, Skills and Abilities**
Working knowledge of modern practices and techniques of law enforcement, patrol, investigation, public relations, and report writing; Vehicle and Penal Codes; laws of arrest; rules of evidence; legal rights of citizens; court procedures. Ability to communicate clearly and concisely, both orally and in writing; observe accurately and remember faces, numbers, incidents and places; successfully complete a P.O.S.T certified basic academy; use and care of firearms and small equipment; think and act quickly in emergencies, and judge situations and people accurately; represent the City in a variety of meetings; learn, understand and interpret laws and regulations; prepare accurate and grammatically correct written reports; respond to emergency and problem situations in an effective manner; understand, explain and apply policies and procedures; make clear and concise radio transmissions; understand and follow verbal and written directions; deal constructively with conflict and develop effective resolutions; establish and maintain cooperative working relationships; meet the established physical requirements; meet Police Officer requirements contained in the California State Government Code.

**SUPPLEMENTAL INFORMATION:**

**Special Requirements:**
Possession of a Class C California Driver's License and a satisfactory driving record is required. Candidates must meet standards of physical stature, endurance, and agility established by the City; candidates must have applied for U.S. Citizenship at least one year prior to application for employment; no felony convictions; minimum age: 20 1/2 at the time of application; vision standard: correctable to 20/20, normal color vision; hearing standard: normal hearing.

The written test is tentatively scheduled for the afternoon of Monday, June 20, 2016 and Tuesday, June 20, 2016 (if needed).
Police Officer Trainee Supplemental Questionnaire

1. Do you have a valid Class C Driver’s license with a satisfactory driving record?
   - Yes
   - No

2. Which of the following best describes your level of education?
   - High School
   - Associates Degree (or equivalent)
   - Bachelor’s Degree
   - Master’s Degree

3. Have you attached transcripts verifying at least 15 semester units of college level coursework?
   - Yes
   - No - I possess an AA or BA Degree or higher education
   - No - I will bring a copy of my transcripts if I am invited to the written exam
   - No - I do not have 15 semester units of college coursework

4. Will you be at least age 20 1/2 by time of application as specified in the special requirements for a Police Officer?
   - Yes
   - No

* Required Question