CBA Strategic Planning and Assessment Committee (SPAC) Meeting Minutes
AY2011-2012: 1
Thursday, Feb 16, 2012

Members Present: Lee, Sophie (Information Systems); Gupta, Pia (Finance); Wu, Alex (Marketing); Yin, Judy (Accounting); Hill, Shelia (Staff Rep); Wey, Elaine (Student Rep); Van, Alvin (Student Alternate); Cummings, Chailin (Management/HRM)

Guests: Solt, Michael (Dean); Benli, Ömer (Associate Dean); Chi, Robert (Acting Associate Dean)

Meeting called to order at 10:05am in CBA-204.

1. The agenda approved.
2. Postponed approval of previous minutes.
3. Election of officers:
   a. It was M|S|P to elect Pia Gupta as SPAC committee chair.
   b. It was M|S|P to elect Chailin Cummings as SPAC recording secretary.
4. Announcements and communications:
   a. Dean Solt called for effort towards updating CBA College Strategic Plan to prepare for next round of re-accreditation process in spring of 2014. Elements in CBA College Strategic Plan should closely reflect our ongoing commitments to fulfill the vision and mission of our college as a whole. Connecting to our external constituencies is an important part of our strategic planning.
   b. Robert Chi highlighted expectations for the CBA College Strategic Plan. He will work closely with SPAC to make assessment an integral part of the committee’s work.
   c. Discussed potential avenues for updating and improving the CBA College Strategic Plan.
5. Set up agenda for next SPAC meeting scheduled for 9:30am -11am on March 1st.
6. Meeting adjourned at 10:50am.

Respectfully submitted,
Chailin Cummings
SPAC Recording Secretary

*These minutes have been approved.*