Members present: Josh Arnold, Chanwit Phengpis, Herb Hunt, Ying Liu, and Risto Moisio
Guest: Stephenie Canavan

Meeting was called to order at 2:07 pm

1. M/S/P to approve agenda, as distributed.

2. M/S/P to approve minutes for October 26, 2011.

3. Continued discussion on confidentiality of Task Force deliberations and voting results. After consulting Roberts Rules of Procedure and CSULB guidelines it appears clear that the Committee cannot go into executive session when discussing journal rankings. When voting on ranking or re-ranking journals, the Committee will vote by secret ballot during the meeting or by secret mail ballot after the meeting, at the discretion of the Committee. The votes will be counted and the results announced by the recording secretary.

4. Development of a draft of policy guidelines for departmental journal ranking recommendations made to the Committee consistent with the Faculty Council proviso of October 12, 2011 was delayed until the next meeting.

5. Continuing discussion of monetary incentives for journal publications was delayed until the next meeting.

6. After discussion of the recommendation of the Finance Department, impact factors and other relevant information, the Committee voted to rank Journal of Trading as Quality.

7. Future meeting dates/times will be needed so Chair Hunt will schedule them as needed.

The meeting was adjourned at 3:49 PM.

Respectfully submitted,

Stephenie Canavan
Recording Secretary

These minutes have been approved.