Meeting was called to order at 3:03 p.m.

1. M/S/P to approve agenda with the addition of adding one item: discussion of the Faculty Council proposal to create a new standing committee to replace the Intellectual Contributions Task Force.


3. Based on the recommendations of the IS Department, impact factors and other relevant information, the Committee voted to initially rank *Journal of Homeland Security and Emergency Management* as a “Quality” publication and *Computers and Education* as a “High Quality” publication. *Journal of Homeland Security and Emergency Management*, due to the nature of the articles published by the journal, will be classified as a Cross-Disciplinary journal in the CBA documentation.

4. An examination of all accounting journals currently contained in the CBA rankings will be undertaken by Herb and any recommended changes based on inconsistencies and/or outliers will be discussed and voted on by the Accounting Department before the next meeting.

5. M/S/P as follows: The ICTF recommends to Faculty Council that if the Intellectual Contributions Task Force is to become a Standing Committee, the minimum requirement for membership on this new committee should be Academic Qualification at the Graduate Level (AQg).

The meeting was adjourned at 4:28 p.m.

Respectfully submitted,

Stephenie Canavan
Recording Secretary

These minutes have not been approved.