California State University, Long Beach
College of Business Administration
Minutes of the Intellectual Contributions Task Force

Dean’s Conference Room, Tuesday, March 27, 2007

Members Present: Josh Arnold, Richard Celsi, Herb Hunt, Melody Kiang, Chanwit Phengpis
Ex Officio: Mo Khan, Mary Wolfinbarger

Meeting was called to order at 3:15 pm

1. Dean Khan was asked to clarify the mandate of the Task Force and to address whether Business Law Faculty should have representation on the Task Force since they do not have departmental status within the College. These issues were discussed with no firm conclusions reached. [Subsequent discussions between the Committee Chair Hunt and Mike Constas, Chair of Faculty Council, clarified that the Task Force is considered an ad hoc committee under the CBA bylaws and, as such, all members are appointed by the Dean (i.e., not elected). Furthermore, because of lack of departmental status, Business Law is not entitled to membership on the committee.]

2. The Committee examined the current IC spreadsheet for all CBA Faculty in order to identify those whose classification as academically qualified (AQ) may hinge importantly on a small number of ICs. It was agreed that the records of those Faculty be scrutinized carefully at the departmental level to ensure that their classification as AQ would stand up to examination by the AACSB accreditation team. In the process of this examination, at least two errors were discovered in the classification of ICs for members of the Committee. Associate Dean Wolfinbarger pointed out that such errors will be significantly reduced when the new electronic classification system is in place and running properly. In the meantime, it is important for individual Faculty to ensure that their ICs are classified correctly based on the existing ranking system.

The meeting was adjourned at 5:10 PM.

Respectfully submitted,

Herb Hunt
Recording Secretary

These minutes have been approved.