Minutes of the Course Coordinators Council Meeting

Dean’s Conference Room, Friday, November 5, 2010

Members Present: Josh Arnold, Sophie Lee, Debbie McElroy, Khosrow Moshirvaziri, Sayantani Mukherjee, Sabine Reddy, Phil Thames, Terry Witkowski, and Judy Yin
Ex Officio: Mary Celsi
Guest: Stephenie Canavan

Meeting was called to order at 10:05 a.m.

1. The agenda and notebooks of materials were distributed. Sabine Reddy was elected as Chairperson of this committee at the last meeting.

2. Held discussion on assessment results on critical thinking and reviewed the materials in the notebooks.

3. Held discussion on possible measures to improve student performance. It was felt that before getting to Management 425 that students should be doing at least one writing assignment in some other class.

4. Held discussion with regards to future assessment of the critical thinking learning goal. It was felt that this goal may be different for different classes.

   For the coming year(s) we are going to focus on two learning goals and measure them more thoroughly for Accreditation vs. trying to assess all of the learning goals.

   It was also pointed out that we are assessing learning goals NOT courses.

5. Held discussion on the 5 year assessment schedule for all learning goals and Mary made adjustments to the calendar as needed. The calendar will be updated and distributed at a later date.

6. New business:

   It was unanimously voted that IS 100 – Information Technology Literacy be accepted as a core class in CBA instead of Philosophy 170 – Critical Reasoning.

   Sophie will recommend this to the UPC at their next meeting.

   Sabine requested copies of all SCOs and tabs for these to be added to the notebooks.
The meeting was adjourned at 12:25 PM.

Respectfully submitted,

Stephenie Canavan

These minutes have been approved.