Thank you for your interest in participating in the CSULB Alumni Association Grants Program. A total of up to $50,000 will be awarded through this program, now in its 25th year. The applicant determines the proposed grant amount up to $7,500. In fulfilling our mission of supporting our alma mater, the Grants Program is designed to provide funding to University departments or programs that will enhance the student educational experience. Grants are not awarded to individuals.

Applicants may apply for one award per program. In making a decision, the following criteria are considered and should be addressed in the grant application.

- Educational impact on CSULB students
- Lasting impact to the University
- Unmet and/or unique CSULB student need
- Clarity of the application in succinctly describing the proposal and addressing the above criteria.

Awards are NOT granted for the following types of activities or purchases:

- Faculty/staff salaries, faculty release time, or student/volunteer stipends
- Hospitality expenses (i.e. food and beverages)
- Postage, advertising, coordinating surveys
- Program or project that is offered by another campus entity
- Conference fees, travel expenses, including transportation, lodging, etc.

Factors that the selection committees will look at more favorably are:

- Does it address the criteria stated above?
- Are matching funds secured if the grant is awarded?
- Is there evidence that research was done in the proposed itemized budget (i.e. acquired vendor quotes, etc.)?
- Is the proposal understandable to non-experts in your field?

Incomplete applications will not be accepted. In addition, proposals that includes items that are not allowable will not be granted.

The applications will be screened and the recipients will be selected by committees comprised of alumni. The Alumni Association board of directors is mindful about awarding the best applicants that represents a cross section of the colleges and programs.

**GRANTS:** Total awarded is up to $50,000. Applicant determines the amount up to $7,500. The selection committee has the discretion to adjust the final amount of the award.

**DEADLINE DATE:** Monday, December 7, 2015; 5 p.m.

Late applications will not be accepted. Materials submitted on CDs, DVDs, websites, flash drives, etc. will not be considered by the committee.

The funds will be available through an account at the CSULB Research Foundation. All funds must be expended by December 16, 2016, but would prefer that they are spent by June 30, 2016 within the FY 2015-16. If funds are not spent as described in the application, the Alumni Association will request that the funds are returned so future grants can be awarded.

For an application or questions, please contact Gay Arakawa in the Office of Alumni Relations at x 5-7880 or Gay.Arakawa@csulb.edu.

In addition to our campus colleagues’ participation in this program, we also thank SchoolsFirst Federal Credit Union for its continuing support of the Alumni Grants Program.